1. Call the Meeting to Order – Ashley Pruitt @ 9:32am
2. Public Comment – No Public Comment
3. Reports
4. Parent, Family and Community Engagement Opportunities – PFCE Specialist – ***Tabled***
5. ERSEA Report – Family Services Coordinator

No slots were open more than 30 days. 257 of 259 Head Start slots are filled, 74/79 Early Head Start slots are filled and 23/28 Early Head Start home-based slots are filled.

1. Executive Director’s Report – Executive Director

Federal Funds letter has been received. Update on the Corvallis Garfield classroom and transition plan for vacating the Jefferson classroom were discussed.

1. Financial Report – Fiscal Coordinator

April’s review and expenses were reviewed

1. Kids & Company Board Minutes – Reviewed
2. Personnel Action Report – Lexus Deyerle & Ashley Randle

New hires 5/4/2024– 6/7/2024:

Education

6 Teacher/Family Advocate PreK –2 placed at Lebanon, 1 placed at Sunnyside

1 Assistant Teacher/Family Advocate PreK

1 On-Call Substitutes

1. **Attendance** – Christopher Spence

Staff: Stephany Koehne, Christopher Spence, Kerri Godinez

Representatives: Ashley Randle, Charish Norberg, Lexus Deyerle, Michelle Mooney, Samantha Hadley and Ashley Pruitt

1. **Agenda Additions:**
	1. Center updates from PC members – Lexus Deyerle
	2. Bee/Wasp/Hornet issues at Sunnyside – Samantha Hadley

Samantha expressed concerns about what all has been done to help ease the problem. Stephany discussed the extensive efforts that have been completed and are on-going by operations to eliminate the bees as much as possible in a forest setting.

1. **Consolidated Actions** *(Motion)*

Lexus moved to approve motion. Ashley Randle 2nd motion. Motion approved.

* 1. Agenda Approval
	2. Previous Month’s Meeting Minutes
1. **Old Business** -
	1. ISP Annual Review (Motion) – Stephany Koehne

Stephany reviewed key policies within the program policies and procedures manual (ISP).

Michelle moved to approve motion. Lexus 2nd motion. Motion approved.

1. **New Business**
	1. Place on Agenda for PC members/center updates
* Some confusion existed around ability to add agenda items. PC members can add agenda addition items at the meeting when that agenda item is called.
1. Stephany clarified “public comment” vs. “agenda addition”. Non-voted PC members and any items they wish to discuss fall under public comment. All voted in PC members can add agenda additions at each meeting.
* Stephany provided insight on rules and bylaws about adding a center report out to the PC agenda: specifics around personnel concerns cannot be discussed at a public meeting
* A PC member center report could be added to the reports section, where PC members could bring up any discussions being held at parent meetings.
* New report will be added to the PC meeting titles, “Center Level Reports”. Michelle moved to approve motion. Ashley Randle second motion. Motion approved.
1. **What to share at your Parent Meeting- ALL**
2. **Announcements – ALL**
	1. Community resources/events to share

Flyer for summer free meal program for Lebanon, Sweet Home and Corvallis was provided.

* 1. Next Meeting Date & Time: July 15th 2024 10:00am-12:00pm
	2. Complete Policy Council Meeting Survey and In-Kind.
1. **Door Prize Drawing**

Winners: Ashley Pruitt & Ashley Randle

1. **Adjournment** @ 11:00am