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| **DATE:** | **January 30, 2025** |
| **CALL TO ORDER:** | The meeting was called to order at 3:35 pm. |
| **ROLL CALL:**  | *Board members present:* Jennifer Meltzer, Kay Smith, Pat Smith, Pam Peck, Donna Brown*Board members absent*: *Staff present:* Stephany Koehne*Staff absent:*  |
| **PUBLIC COMMENT:** | *None* |
| **AGENDA APPROVAL:**  | *Action Item: Pam moved to approve the January 30, 2025 agenda, Jennifer seconded. Motion passes.* |
| **FUNDING UPDATE:** | Stephany updated the Board on Federal funding status and possible impact of recent Executive Orders. We have requested funds that have not been sent to our account, but we’ve not received notice of a reason. We are told The Office of Head Start is not currently allowed to have any external communications, including grantees per a directive from the Executive Office. These issues will be discussed at the State Directors meeting next week. If we don’t receive our federal funds soon, we will have to pause operations very soon.  |
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| **OLD BUSINESS:** | None at this time.  |
| **NEW BUSINESS:**  | Organization Structure-Change in Scope Grant Amendment: Stephany presented the FY2025 Change of Scope Narrative and Budget Amendment to the Board. Stephany opened the floor for questions. Pat asked if we will be renewing the lease with the YMCA. Pat asked if this plan was our only option. Discussion of future issues and solutions ensued. Discussion of how possibly reducing benefits would impact staffing. Further discussion of how the plan will be implemented continued. *Action Item: Jennifer moved to approve FY2025 Change of Scope Narrative and Budget Amendment as presented, Pam seconded. Motion passes unanimously.*Stephany explained the next steps to the Board with the change of scope process.  |
| **ANNOUNCEMENTS:**  | None at this time.  |
| **VIRTUAL CREDIT CARD REVIEW:**  | January: Pam; February: Pam |
| **NEXT SCHEDULED MEETING:**  | February 20th, 2025, at 3:30 pm –format will be virtual. March meeting will be hybrid.  |
| **ADJOURNMENT:** | The meeting was adjourned at 4:58 pm |