1. Call the Meeting to Order – Ashley Pruitt @ 9:35am
2. Public Comment – No Public Comment
3. Reports
4. Parent, Family and Community Engagement Opportunities – Julie Lovell

Julie shared that we are currently having an In-Kind competition to see which center can get the most average In-Kind hours for the month of October. The winner will get the coveted In-Kind trophy and top volunteers will receive a Kidco t-shirt! Parents looking for local activities happening in the community are encouraged to check out the Kidco Facebook page for some family friendly fun ideas.

1. ERSEA Report – Christopher Spence

Christopher reported that we are fully enrolled in our Early Head Start classrooms and Home Based. There are currently 247 of 259 slots in our preschool classrooms filled with a decline in applications from the Corvallis and Philomath areas. The average daily attendance for August was 80% for Early Head Start and 87% for Head Start.

1. Executive Director’s Report – Stephany Koehne

Stephany explained the purpose of the Executive Director’s report: monthly report that will share any correspondence received, talk about federal and state funder updates, and then provides updates at the organization level. Today the only correspondence received was from the Office of Head Start, regarding a need to update priorly approved SF 429As, which are reports that must be completed annually for properties that the federal government provided funding for purchase/construction (which is called federal interest). Then she discussed the renewal of medical insurance: 6% rate increase this renewal period, changes in carrier from The Standard to Sun Life, Long-term disability option will be offered, as well as the ability for employees to use their own funds from payroll to purchase pet insurance.

1. Financial Report – Kerri Godinez

Kerri provided the revenue and expenses for the month of August.

1. Kids & Company Board Minutes – Reviewed
2. Center Level Reports – ALL
3. Personnel Action Report – Lexus Deyerle & Ashley Randle

9/9/2024– 10/10/2024

Education: 1 Assistant Teacher/Family Advocate PreK – 1 placed at Riverside and 4 Float Teacher Aide 2 – 1 placed at 12th Street AEHS, 3 placed at Riverside)

On-Call: 3 On-Call Substitute

1. Attendance – Julie Lovell

Staff: Stephany Koehne, Julie Lovell, Marcos Torres-Anzaldo, Chrystee Houser, Gayla Lawrence, Christopher Spence, Kerri Godinez, Gwen Sparhawk, Mary Keenon, Deanna Larson, Pam Woitt, Leticia Mendoza

Representatives: Molly Beggs, Carmen Serna, Ashley Pruitt, Jennifer Hamn, Lexus Deyerle, Misty Leffler, Sarah St. Clair, Megan McCarthy, Michelle Mooney, Aravinth Ekamparam, Ashley Randle, Autumn Pittam, and Courtney Norton

1. Agenda Additions:
2. Consolidated Actions *(Motion)*
   1. Agenda Approval
   2. Previous Meeting Minutes

Ashley Randle made motion. Michelle 2nd. Motion approved.

1. Old Business -
   1. None
2. New Business
   1. 2024.25 Policy Council Orientation
   2. Future Meeting Days, Times & **Locations**

A vote was taken, and majority vote determined future meetings will be held on the 2nd Friday of each month from 9:30-11:30am. We will discuss locations of future meetings at November’s meeting.

* 1. Election of Policy Council Officers/2-year Oregon Head Start Association State Representative

Chairperson: Ashley Pruitt

Vice Chairperson: Jennifer Hamn

Recording Secretary: Lexus Deyerle

1 Year Oregon Head Start Association State Representative: Lexus Deyerle

2-Year Oregon Head Start Association State Representative: Ashley Randle

Alternate Oregon Head Start Association State Representatives: Michelle Mooney and Megan McCarthy.

All positions were voted in by Policy Council members and elected by majority vote.

1. What to share at your Parent Meeting - ALL
2. Announcements – ALL
   1. Community resources/events to share

Megan, Carmen and Jenn shared local resources happening in the area around Halloween and Harvest festivities.

* 1. Next Meeting Date & Time: Friday, November 14th 9:30a-11:30a
  2. Complete Policy Council Meeting Survey and In-Kind.

1. Door Prize Drawing

Outgoing Policy Council members: Ashley Randle, Ashley Pruitt, Lexus Deyerle, Molly Beggs and Michelle Mooney will all receive a $10 Amazon gift card.

1. Adjournment @11:33am

